

Molly Holleran Voice Studio

Studio Policies 2020-21

1214 Gowen Ave
509-438-1606
mollysings@gmail.com

More info: mollyholleran.musicteachershelper.com

Rates Effective June 15, 2020

- \$35 for 30 minutes

Payment

- You will receive an emailed invoice for the amount due each month.
- Payment for the full month is due on the first of the month, to reserve your lesson times for that month.
- Credit/debit card payments are accepted online, and payment by check or cash is accepted at the studio. Please make checks payable to **Molly Holleran**.
- Online payments are through PayPal - you do not need to have a PayPal account to make online payments with your debit/credit card.

Cancelations and Make-Ups

- Please cancel lessons through the website, or contact me at mollysings@gmail.com or 509-438-1606.
- Lessons are invoiced monthly. All scheduled lessons as of the first of the month will be invoiced and must be paid. If you know in advance that you will have to cancel a lesson the following month, let me know as early as possible and it will not be included on the invoice.
- When I have to cancel an invoiced lesson time, you will receive a credit on your account for that lesson.
- When you cancel an invoiced lesson with at least 24 hours advance notice, you will receive a make-up lesson credit. Make-up lesson credits expire one month from the date of the canceled lesson.
- If less than 24 hour cancelation notice is given for any reason, no make-up lesson credit will be given.
- **Prompt Payment Reward Policy: Students who have paid by the first of the month receive a waiver of the last-minute cancelation policy and may have a make-up credit.**
- A make-up lesson canceled at any time, for any reason, cannot be rescheduled.
- No cash refunds will be made under any circumstances.

I have reviewed the above policies:

Signature of Adult Student or Parent/Guardian

Date

Please provide updated contact information, and CIRCLE the phone number or email address where I can reach you the fastest/easiest:

Student Name

Home Phone

Address (Street and Zip Code)

Parent Cell Phone (are text messages OK?)

Student Cell Phone (are text messages OK?)

Parent Email

Student Email

Parent/Guardian Name

Updated June 15, 2020

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